

# Data Subject Request Form (People's Republic of China)

## 数据主体权利申请表（适用于中华人民共和国）

ABB is fully committed to protecting your privacy and respecting your rights to control how your personal data is used. The Privacy Notice attached hereto explains why and how ABB collects and uses your personal data and the rights you have in relation to that data. If you feel that you wish to contact ABB and access or delete your personal data or otherwise exercise your data privacy rights, please complete the form below and follow the instructions shown.

ABB 全心致力于保护您的隐私并尊重您掌控您如何使用个人数据的各项权利。随表附上的隐私声明阐释了 ABB 为何以及如何收集、使用您的个人数据以及您所享有的相关权利。如果您希望与 ABB 联系，查看、更新、更改或删除任何个人数据或行使您的其它隐私权，请填写以下相关表格，并按指引进行操作。

### About you 关于您

|  |  |
|--|--|
| <b>*First name 姓:</b>                      |  |
| <b>*Last name 名:</b>                       |  |
| <b>Previous name (if any)<br/>曾用名（如有）:</b> |  |
| <b>*Nationality 国籍:</b>                    |  |
| <b>*Email Address 邮箱地址</b>                 |  |
| <b>*Telephone Number 电话号</b>               |  |
| <b>Address 地址</b>                          |  |

**Your Relationship with ABB**  
**您与 ABB 的关系**

**Note:** Where “ABB” is mentioned in the statements below, this includes all ABB Group Companies, including ABB Ltd Switzerland and each entity in which ABB Ltd, Switzerland, directly or indirectly, has a majority holding or owns or controls the majority of voting rights..

**注:** 在下文中提及的“ABB”涵盖 ABB 集团旗下所有公司，即包括瑞士 ABB 有限公司以及瑞士 ABB 有限公司直接或间接拥有多数股权或拥有或控制多数投票权的每个实体。

**Can you please describe what is your relation with ABB in order to efficiently process your request:**  
**为了便于您行使权利，请您勾选正确的选项以反映您与 ABB 之间的关系：**

Business partners - ABB representatives, distributors, channel partners and other entrepreneurs whose business activities include buying and reselling ABB products or services  
 业务伙伴 – ABB 的代表、代理、经销商、渠道伙伴以及其它采购或者转售 ABB 产品或服务的公司

Candidate - candidate for a job position at ABB  
 应聘候选人 – 申请 ABB 职位的应聘候选人

Contractor / Former contractor - a third party contracted by ABB or its employee/contractor  
 承包商/前承包商 – ABB 或其员工或其承包商聘请的第三方承包商

Customer - recipient of service or goods provided by ABB  
 客户 – ABB 服务或者产品的接收方

Employee / Former employee - internal employee of ABB or one of its subsidiary companies  
 员工/前员工 – ABB 或其子公司的内部员工

Individuals under 14 - person who has not reached the age of 14  
 14 周岁以下自然人 – 未满 14 周岁的未成年人

Prospective Customer - person with potential interest in ABB products or services  
 潜在客户- 对 ABB 的产品或服务有潜在需求的人

Related persons of current employees - employee next of kin  
 在职员工的相关人士 – 员工近亲

Vendor - a third party - a service or goods provider for ABB  
 供应商 – 第三方 – ABB 的产品或服务提供商

Others - any other person not covered in the list above and specify below  
 其他 – 如您未在上面找到合适的选项，请在下表中详细描述

**What do you need us to do?**

您需要我们做什么？

**Please select the reason for your request:**

请选择您的权利请求类型

Complaint - if you are not satisfied with the way ABB process your personal data you can submit a complaint. For this purpose please describe the circumstances giving rise to the complaint.

投诉 – 如果您不满意 ABB 处理您个人数据的方式，您可以提交投诉，并请详细描述投诉相关的事实及理由。

Correction of data - you may request immediate correction of inaccurate or incomplete personal data we hold about you. For this purpose please elaborate, where you came across wrong data and how it should be corrected.

更正数据 – 您可以要求我们立即更正我们掌握的您个人数据中的任何错误或对不完整的信息进行补充。对此，请您告知您发现的错误之处以及您希望如何更正。

Data deletion - you may request erasing your personal data when it is no longer needed, where applicable law obliges us to delete the data or the processing of it is unlawful. For this purpose please describe what sort of data should be removed and provide justification for removing the data.

删除数据 – 如果适用法律要求我们删除数据、我们处理个人数据的行为违法或不再需要该等个人数据，则您可以要求我们将其删除。对此，请描述哪部分数据需要进行删除并提供删除的合理理由。

Objection to processing of my data - you have the right to object to processing of your personal data where we rely on legitimate interests as the basis for such processing and your data protection rights outweigh reasoning for legitimate interests. For this purpose please provide what kind of processing you would like to object and justification for this objection.

反对处理我的数据 – 您有权利反对我们基于合法权益处理您个人数据，如果您对数据隐私权的保护应高于我们处理您个人数据的正当利益。对此，请告知您反对哪种处理行为并提供合理理由。

Access request and data portability - you are entitled to ask ABB for an overview of personal data we hold about you or obtain a copy of it. For this purpose please describe, what kind of data or information you want to obtain. Additionally, you are also entitled to transfer your data to another entity. In such case please provide us with an information to whom your data should be transferred to.

数据访问及可携带权 - 您有权向 ABB 索取我们持有的您个人数据的相关概述或副本。为此，请描述您需要获取何种数据或信息。另外，您也有权要求我们将您的个人数据转移和共享给其他方。为此，请向我们提供转移和共享该等个人数据的接收方。

Consent Withdrawal- Where ABB has asked for your consent to process personal data, you may withdraw your consent at any time. The withdrawal of consent will not affect the lawfulness of processing based on consent before its withdrawal.

撤回同意 - 如果 ABB 曾征得您的同意处理个人数据，您可以在任何时间撤回您的同意。撤回同意不会对撤回前基于此同意作出的处理行为的合法性产生影响。

**Additional details to your request 关于您权利请求的其他详情\***

**Please note that ABB will not process your request unless we are sure that we are taking instructions from the owner of the personal data. In order to avoid any unauthorized actions regarding your personal data and to securely process this request we need to confirm your identity. 请注意，除非我们确信我们收到了来自个人数据所有者的指示，否则 ABB 不会处理您的权利请求。为了避免任何涉及您个人数据的未经授权的行为并安全地处理您的权利请求，我们需要验证您的身份。**

Please see the below 详见下表

|  |   |
|--|---|
| <p><b>ABB Account</b><br/><b>ABB 账号</b></p> <p>If your request concerns any account set up on ABB pages<br/>如果您的权利请求涉及在 ABB 网页上注册的账号</p> | <p>please use the appropriate functionalities available to delete, access or correct your personal data by logging into your account. If this is not possible please submit your request using same e-mail address as used when setting up the account; additionally, please indicate what kind of account was created.</p> <p>请使用可用的界面功能，通过登录您的账号来删除、访问或更正您的个人数据。如果无法实现此请求，请使用与设置账号时相同的电子邮件地址提交请求；此外，请说明创建了哪种账号。</p> |
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|---|---|---|
| <p><b>Newsletter/ mailing list</b><br/> <b>通讯/邮件列表</b></p> <p>When your request concerns ABB mailing list/newsletter/subscription<br/>         如果您的权利请求涉及 ABB 的邮件列表/通讯/订阅</p> | <p><b>To unsubscribe:</b><br/> <b>取消订阅:</b></p> <p>please click the unsubscribe button or use other option configured for resigning; if it is not possible please submit the request using same e-mail address as used when subscribing and indicate what newsletter it is (e.g. please point out for us from which ABB e-mail address you received notifications).<br/>         单击取消订阅按钮或使用其他用于注销的选项; 如果无法提交请求, 请使用与订阅时使用的相同电子邮件地址提交请求, 并注明该通讯的内容(例如, 请提及您收到的通知来自哪个 ABB 电子邮件地址)。</p> | <p><b>Other action:</b><br/> <b>其它</b></p> <p>please submit the request using same e-mail address as used when subscribing and indicate what newsletter it is (e.g. please mention from which e-mail address you received notifications).<br/>         使用与订阅时使用的相同电子邮件地址提交请求, 并指示该通讯的内容(例如, 请提及您收到的通知来自哪个电子邮件地址)。</p> |
|---|---|---|

In other cases, if you are:  
 此外, 如果您是以下类型的个人:

|   |  |
|---|--|
| <p><b>Candidate</b><br/> <b>应聘候选人</b></p>                       | <p>please use the appropriate functionalities available in the ABB eRecruitment portal to delete, access or correct your data; if it is not possible please submit the request using same e-mail address as used when setting up your account;<br/>         请使用 ABB eRecruitment 平台中可用的适当界面功能删除、访问或更正您的数据; 如果无法提交请求, 请使用与注册您的账号时相同的电子邮件地址提交请求;</p> |
| <p><b>Current employee/contractor</b><br/> <b>在职员工/承包商</b></p>  | <p>please use in your request the e-mail address with ABB's domain or attach a copy of your badge;<br/>         请在请求中使用带有 ABB 域名后缀的电子邮件地址或附上那您的工牌副本;</p>   |
| <p><b>Former employee</b><br/> <b>前员工</b></p>                   | <p>please provide us with a copy of any document confirming former employment relation with ABB e.g. employment certificate, termination letter; or if not possible, a safe scan of your ID document*;<br/>         请向我们提供能确认曾在 ABB 任职/雇佣关系的任何文件副本, 例如雇佣证明、解雇信; 或者, 如果前述文件无法提供, 请提供您的身份证件的安全扫描副本*;</p>   |
| <p><b>Customer/Prospective Customer</b><br/> <b>客户/潜在客户</b></p> | <p>please provide us with your e-mail address/phone number used when contacting ABB or information about purchased goods/services and approximate date when it took place;<br/>         请向我们提供您联系 ABB 时使用的电子邮件地址/电话号码, 或有关您采购的产品/服务的信息以及前述交易发生的大致日期;</p>   |
| <p><b>Business Partner/Supplier</b><br/> <b>业务伙伴/供应商</b></p>    | <p>please provide us with a copy of any business correspondence with ABB or submit a request using the same e-mail address that was used previously to contact ABB; or if not possible, a safe scan of your ID document*;<br/>         请向我们提供与 ABB 之间任何业务通信的副本, 或使用以前用于联系 ABB 的相同电子邮件地址提交请求; 或者, 如果前述文件无法提供, 请提供您的身份证件的安全扫描副本*;</p>                |

|  |   |
|--|---|
| <b>Other categories than listed above</b><br><b>以上未列举的其他类型</b> | Please provide the requested details and we will contact you individually in order to select the most appropriate way to verify your identity.<br>请提供所要求的详细信息，我们将单独联系您，以便选择最合适的方式来验证您的身份。 |
|--|---|

Please note that depending on the circumstances of your request, ABB reserves the right to ask for additional information allowing us to confirm your identity to the extent necessary, including requesting a document confirming your identity.

请注意，根据您的请求情况，ABB 保留要求您提供额外信息的权利，以便我们在必要范围内验证您的身份，包括要求您提供确认您身份的文件。

\*In case you provide us with a document as an attachment, please remove any specific document number and photograph from the copy. You can do it by using a secure ID scan application e.g. KopielD or just make a copy of your ID and redact all information that is not needed (like ID number/ photo).

\*如果您向我们提供文档作为附件，请从副本中抹去任何特定文档编号和照片。您可以使用安全的 ID 扫描应用程序（例如 KopielD 或其它身份证扫描应用），或者只需复印您的 ID 并抹去不需要的所有信息（如 ID 号/照片）即可。

In accordance with relevant laws and regulations, we may not be able to respond to your request in one of the following circumstances:

在以下情形中，按照法律法规要求，我们将无法响应您的请求：

- Related to the legal obligations we as the personal data controller may have to perform;  
与个人数据控制者履行法律法规规定的义务相关的;
- Related to national security and national defence security;  
与国家安全、国防安全有关的;
- Related to public security, public hygiene, and vital public interests;  
与公共安全、公共卫生、重大公共利益有关的;
- Related to criminal investigation, prosecution, trial and enforcement of judgements;  
与犯罪侦查、起诉和审判和执行判决等有关的;
- Where there is sufficient evidence suggesting malice intention or abuse of power;  
有充分证据表明您存在主观恶意或滥用权利的;
- For the protection of vital legitimate rights and interests of data subject or other individuals' life or property but it is difficult in obtaining the consents from such individuals;  
出于维护个人信息主体或其他个人的生命、财产等重大合法权益但又很难得到本人同意的;
- Responding to your request will adversely affect the lawful rights of others;  
响应您的请求将导致您或其他个人、组织的合法权益受到严重损害的;
- Where business secrets are involved.  
涉及商业秘密的。
- If you are a junior under 14 years old, we suggest you invite your guardian(s) to read this privacy notice discreetly. Your providing any personal data to us shall be subject to prior consent by your guardian(s).

如果您是未满 14 周岁的未成年人，我们建议您邀请您的监护人谨慎阅读此隐私声明。您向我们提供任何个人数据前须获得您的监护人的事先同意。

By signing this Request Form, you confirm that you agree to the above and the Privacy Notice attached here below, you hereby consent to the collection, processing, use, and international transfer of your Personal Data as described therein, and that the information you provide (including information contained in any supporting documents) is accurate, true, complete and not misleading. Please then send this completed form (attached to an e-mail) to privacy@abb.com from the e-mail account you have specified above.

提交本权利申请表，即代表您确认已阅读本申请表及随表后附的隐私声明，并同意我们据此收集、处理、使用以及其他国家/地区间传输您的个人信息且您确认您提供的个人数据（包括您提交的附件中的任何信息）是准确、真实、完整并且不具有误导性的。请您将填写完毕的申请表通过以上提供的电子邮箱发送电子邮件至 privacy@abb.com。

Signed by .....

Name.....

Date.....

Place.....

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# Privacy Notice

## 1. Introduction

This Privacy Notice ("Notice") applies to the ABB Group of companies, which means ABB Ltd, Switzerland and each entity in which ABB Ltd, Switzerland, directly or indirectly, has a majority holding or owns or controls the majority of voting rights. The ABB company that is identified as Controller (referred to as "ABB" or "we"), is responsible for the processing of your personal data and controls how it is used, in accordance with this Notice.

At ABB, respecting your data protection rights is a top priority. This Notice explains how we use personal data about you, how we process such data, and what rights you have regarding your personal data.

## 2. Who is responsible for the processing of your personal data?

ABB Ltd and its subsidiary companies are responsible for your personal data. For applicable privacy and data protection laws, the primary controllers of your data are the ABB subsidiary companies to which you submit your request – as indicated in the "Additional details to your request" field. In absence of such data, all subsidiary companies established in the country to which you address your request will act as the controllers of your personal data.

Other [subsidiary companies](#) of ABB as listed in the Section "6. Parties we share your personal data with (in and outside the EU and EEA or outside the country where the ABB company that controls your data is located)" may also receive and process your personal data, either in the capacity of controller or processor and this Notice applies equally to them.

## 3. The types of information we collect and use?

We process all categories of personal data relevant for the type of request the following categories of personal data, including:

**Basic identification and contact data submitted in the request or further correspondence such as** your first and last name, country of residence, type of your relationship with ABB, e-mail, personal or business telephone number and scanned copy of a document which enable us to confirm your identity.

**All other data categories relevant to your request** such as the data you want to receive a copy of or to have deleted, including the data you provide in the "Additional details to your request" field.

Providing your first name, last name, e-mail, country of residence, scanned copy of a document which enable us to confirm your identity and type of relationship with ABB is mandatory to submit a request.

Providing other data categories is not mandatory to submit the request but may impact its assessment and execution. For this purpose, we may ask you to provide additional categories of personal data, if this is necessary to respond to your inquiry.

In order to assess and execute your request, we may process your personal data obtained from third parties and publicly accessible sources. In such case you can find exact information regarding the source of your data in relevant privacy notice or request such data via [www.abb.com/privacy](http://www.abb.com/privacy).



#### 4. Why we use your personal data?

We use your personal data as described above to assess your request and to fulfill it, in case it has been deemed justified.

After completing your request, we may still process your personal data to prove controller's compliance with obligatory regulations or to properly assess and respond to any complaint. For statistical purposes, improvement of our services and testing of our IT systems we use as much as reasonably possible anonymized data. This means that these data can no longer (in)directly identify you or single you out as an individual.

#### 5. The legal basis we rely on

We use your personal data for the purposes described in this notice based on one of the following legal bases, as applicable:

- we process your personal data on the basis of **legal requirements**, to fulfill our legal obligations resulting from the Personal Information Protection Law of the People's Republic of China and the regulation 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) and other legal acts relevant for the subsidiary company, to which the request has been submitted;
- In some cases, we also rely on our legitimate interests to process your personal data insofar as this is not overridden by your own privacy interests. Such interests may include:
  - executing data subject requests in scope required by the ABB internal policies.
  - monitoring and proving controller's compliance with binding regulations and internal company policies in scope of personal data protection;
  - assessing and responding to complaints and requests related to your request.
  - transmitting personal data within the ABB group for internal administrative purposes as necessary, for example to provide centralized services.
- Your consent: we may occasionally ask you for specific and separate permission to process some of your personal data, and we will only process your personal data in this way if you agree for us doing so.

You may obtain a copy of our assessment of why we may process your personal data for these interests by visiting [www.abb.com/privacy](http://www.abb.com/privacy).

With regard to personal data concerning criminal convictions and offences, we will only process such data where such processing is permitted by national law permitting such processing.

#### 6. Parties we share your personal data with (in and outside the EU and EEA or outside the country where the ABB company that controls your data is located)

As part of a global group, we have business relationships with ABB Group companies and external service providers, both within and outside the European Economic Area (EEA), which we may also use to process your personal data as necessary for the purposes described in this Notice. We only share your personal data with other ABB affiliates or third parties as necessary for the purposes described in the table below. Where we share your personal data with an affiliate or third party so that it is transferred to or becomes accessible from outside the European Union ("EU") and the European Economic Area ("EEA") or outside the country where the ABB company that controls your data is located, we always put adequate safeguards in place to protect your personal data. Examples of these safeguards are an adequacy decision of the European Commission ([read more here](#)), Standard Contractual Clauses ([read more here](#)) and the Binding Corporate Rules that some of our suppliers have adopted ([read more here](#)). We have taken additional measures for the transfer of data from within to outside the EU, EEA and outside the country where the ABB company that controls your data is located to protect your personal data. If you would like an overview of the safeguards which are in place, please submit a request at [www.abb.com/privacy](http://www.abb.com/privacy).

| Recipient category  | Recipient location  | Purpose   |
|---|---|---|
| ABB affiliates and subsidiaries   | See the <a href="#">list of ABB subsidiaries</a>                                  | To assess and coordinate execution of your request  |
| Service providers such as IT services and professional and advisory services including accountants, auditors, lawyers and other advisors or service providers | Countries of European Union, European Economic Area and other relevant countries  | To facilitate executing your request (whenever ABB transferred relevant personal data to external entities), obtain necessary technical support or receive external specialist advice |
| Recipients as required by applicable law or legal process, to law enforcement or government   | Countries of European Union, European Economic Area, and other relevant countries | Where required by applicable law or a legitimate request by government authorities, or a valid legal requirement  |

Personal data relating to individuals in the People’s Republic of China may be processed by ABB and its affiliates in countries outside of the People’s Republic of China for the purposes described in this Privacy Notice. As outlined in this Privacy Notice, ABB may also transfer such personal data to third parties, who may in turn store or transfer the data outside of the People’s Republic of China. Where this occurs, it will be done in compliance with local laws to ensure that you , including the Personal Information Protection Law.

If information you provided includes personal data of individuals within the People Republic of China, you agree and warrant to notify these individuals of such cross-border transfer and obtain separate consent from these individuals, whenever required under the applicable laws, prior to the submission of such personal data to ABB. By consenting to this Privacy Notice, you confirm that explicit consent has been obtained from the relevant individuals.

## 7. How long we keep your personal data

Based on mandatory legislation, ABB must keep certain personal data for a minimum period of time. We only keep your personal data for as long as necessary for the purposes described in this privacy notice. In general, we will process your personal data for 2 years from the date of the request submission.

At the same time, applicable data protection laws require that we do not keep personal data in an identifiable form for any longer than is necessary for the purpose for which the personal data is being processed. Through the setting of IT applications and policies we ensure that our keeping of your personal data is deleted when we no longer need it.

Personal data related to you, which were not deleted or changed as a result of your request can still be processed for the purpose for which they have been initially collected.

For more information regarding specific retention periods that apply to your personal data, please submit a request at [www.abb.com/privacy](http://www.abb.com/privacy).

## 8. Your data privacy rights

Depending on the jurisdiction in which you are located and in which your personal data is processed, you may have the following rights:

| <b>Data protection rights</b>          | <b>What it means</b>   |
|--|--|
| The right to access your data          | You are entitled to ask ABB for an overview of or to obtain a copy of the personal data we hold about you.   |
| The right to have your data corrected  | You may request immediate correction of inaccurate or incomplete personal data we hold about you.  |
| The right to have your data erased     | You may request that personal data be erased when it is no longer needed, where applicable law obliges us to delete the data or the processing of it is unlawful.  |
| The right to restrict data processing  | You have the right to restrict the processing of your personal data in specific circumstances.   |
| The right to data portability          | You have the right to receive your personal data in a structured, machine-readable format for your own purposes, or to request us to share it with a third party.  |
| The right to object to data processing | You have the right to object at any time, for reasons arising from your particular situation, to the processing of your personal data, which is based on a legitimate interest   |
| The right to withdraw consent          | Where ABB has asked for your consent to process personal data, you may withdraw your consent at any time. The withdrawal of consent will not affect the lawfulness of processing based on consent before its withdrawal. |

Please note that the rights described above are not absolute, and that your request cannot always be met entirely. For example, sometimes we cannot delete or restrict the processing of your personal data as we may have legal obligations or contractual obligations to keep certain such personal data.

You may request to enforce your data privacy rights at [www.abb.com/privacy](http://www.abb.com/privacy).

## **9. Contact and further information**

If you want to access your personal data, make use of any of your other rights mentioned above or if you have any questions or concerns about how ABB processes your personal data, please contact our Group Data Protection Officer at [privacy@abb.com](mailto:privacy@abb.com), or submit your complaint at [www.abb.com/privacy](http://www.abb.com/privacy).

Should you not be satisfied with our response or believe we are processing your personal data against the law, you may also have the right to file a complaint with the Data Privacy Authority in your country of residence or work or seek a remedy through the courts where you believe an infringement of data privacy laws may have taken place.

# 隐私声明

## 1. 介绍

本隐私声明（“声明”）适用于 ABB 集团公司，即瑞士 ABB 有限公司（ABB Ltd, Switzerland）以及瑞士 ABB 有限公司直接或间接拥有多数股权或拥有或控制多数投票权的每个实体。根据本声明，向您提供服务、或同您取得联系的 ABB 公司是（称为“ABB”或“我们”）将负责处理您的个人数据并控制其使用方式。

ABB 一直将尊重个人数据隐私权置于首位。本隐私声明阐释了 ABB 为何以及如何收集、使用您的个人数据以及您所享有的相关权利。

## 2. 谁负责处理您的个人数据？

瑞士 ABB 有限公司及其子公司对您的个人数据负责。就适用的隐私与数据保护法规而言，您的数据的主要控制方将是您提交权利请求（包括“关于您权利请求的其他详情”一栏中描述的请求）的对象所对应的 ABB 子公司。如果缺少前述信息，在您权利请求涉及国家注册的 ABB 子公司均会以控制方或处理方的身份接收并处理您的个人数据。

在第 6 节“我们与以下各方共享您的个人数据（在欧盟，欧洲经济区之内和之外或控制您数据的 ABB 公司所在的国家之外）”提及的其它 [ABB 子公司名单](#) 也可能以控制方或处理方的身份接收并处理您的个人数据，在此情况下，本声明同等地适用于这些子公司。

## 3. 我们收集和使用的信息有哪些类型？

我们处理与您权利申请相关的各类个人数据，包括以下几种类型：

**您在权利申请中提交的基本身份识别数据和业务联系信息**，如姓名、姓氏、居住国家、您与 ABB 的关系、电子邮箱地址、个人或工作电话号码、用于我们验证您身份的文件扫描件。

**其它与您权利申请相关的数据类型**，例如您要求接收的数据副本或需要删除的数据，包括您在“关于您权利请求的其他详情”一栏中提供的数据。

为了响应您的权利申请，请您务必提供您的姓名、姓氏、电子邮箱地址、居住国家及用于我们验证您身份以及您与 ABB 关系的文件扫描件。

其他类型的数据并非提交权利请求所必需的信息，但可能会影响我们对您权利请求的评估和响应。对此，如果该等其他类型的数据是响应您的请求所必需的，我们在此烦请您提供。

为了评估和执行您的请求，我们可能处理从第三方和可公开访问的来源获得的个人数据。在这种情况下，您可以在相关隐私通知中找到有关数据来源的确切信息，或通过 [www.abb.com/privacy](http://www.abb.com/privacy) 请求查看此类数据。

## 4. 我们为什么需要这些个人数据？

对于您合理的请求，我们需使用前述个人数据来评估您的请求并满足它。

完成您的请求后，我们可能仍需处理您的个人数据用以证明数据控制者已履行法律法规规定的义务或完成恰当的评估和响应任何投诉。出于统计、改进我们的服务和测试 IT 系统之目的，我们会尽合理可能将您的个人数据匿名化，使之无法直接或间接地将您的身份或将您单独识别出来。

## 5. 我们所依赖的法律基础

我们基于以下任何适用的法律基础，将您的个人数据用于本声明中所述的目的，如：

- 我们根据**法律要求**处理您的个人数据，以便履行我们在《中华人民共和国个人信息保护法》、欧洲议会和委员会于 2016 年 4 月 27 日颁布的第 2016/679/EU 号法规关于处理个人数据时对数据主体权益的保护要求和个人数据自由流动的相关规定，同时为废除 95/46/EC 指令（以下称“通用数据保护条例”）以及您提交权利请求所涉及的 ABB 子公司适用的法律法规项下的法定义务；
- 在某些情况下，依据我们的合法权益处理您的个人数据，只要这不会与您的隐私权益相冲突。这些利益可能包括：
  - 在 ABB 内部政策要求的范围内执行数据主体权利请求；
  - 监督和证明数据控制者在个人数据保护领域内遵守约束性法规和公司内部政策；
  - 评估和响应与您的权利请求相关的投诉和请求；
  - 必要时在 ABB 集团内部传输个人数据以便进行内部管理，例如提供集中化的服务。
- 您的同意: 我们有时可能会要求您提供特定及单独的授权同意来处理您的某些个人数据，并且只有在您同意我们这样做的情况下，我们才会以这种方式处理您的个人数据。

如需了解我们为什么基于这些权益对您的个人数据进行处理，可登录 [www.abb.com/privacy](http://www.abb.com/privacy) 获取我们评估报告的副本。

如果涉及刑事定罪和犯罪的个人数据，我们将仅在适用（当地）国家法律允许的情况下处理此类数据。

## 6. 我们与以下各方共享您的个人数据（在欧盟，欧洲经济区之内和之外或控制您数据的 ABB 公司所在的国家之外）

作为一家跨国公司，我们与其他 ABB 集团公司以及外部服务提供商均有业务往来，无论是在欧洲经济区内外，并可能会依赖于他们的支持按照此隐私声明所述的必要目的处理您的个人数据。我们只会出于下表所列目的，与其他必要的 ABB 关联公司或第三方共享您的个人数据。如果我们与某个关联公司或第三方共享您的个人数据，以将这些数据传输至欧盟（“EU”）和欧洲经济区（“EEA”）以外或者负责控制您的数据的 ABB 公司的所在国以外，或者您的数据受到来自这些境外区域的访问，我们将始终采取充分的保护措施，以保护您的个人数据。这些保护措施包括但不限于，欧盟的充分性保护认定（[点击此处可了解更多](#)）、标准合同条款（[点击此处可了解更多](#)），以及我们的某些服务提供商采用的约束性企业规则（[点击此处可了解更多](#)）。此外，针对将数据从欧盟或欧洲经济区以内传输至该区域以外或者将数据传输至负责控制您的数据的 ABB 公司的所在国以外的情形，我们还采取了额外措施来保护您的个人数据。如果您希望全面了解我们所实施的保护措施，请在 [www.abb.com/privacy](http://www.abb.com/privacy) 页面提交相应请求。

| 接收方   | 接收方地点                               | 目的  |
|---|-------------------------------------|---|
| ABB 关联公司和子公司                                      | 参见 <a href="#">ABB 子公司名单</a>        | 评估以及协调执行您的请求  |
| 服务提供商，如 IT 服务商、专业和咨询服务提供商，包括会计师、审计师、律师和其他顾问或服务提供商 | 欧盟（“EU”）和欧洲经济区（“EEA”）区域内的国家以及其他相关国家 | 为了便于执行您的请求（每当 ABB 将相关个人数据传输给外部实体时），获得必要的技术支持或接受外部专家建议 |
| 适用的法规或法律程序规定的接收方、执法机关或政府机关                        | 欧盟（“EU”）和欧洲经济区（“EEA”）区域内的国家以及其他相关国家 | 根据适用法律法规的规定或者政府机关的要求，或者有效的法律要求                        |

与中华人民共和国境内个人相关的个人数据可能由 ABB 及其关联公司在中华人民共和国以外的国家/地区按照本隐私声明所述目的进行处理。如本隐私声明所述，ABB 可能还会将相关个人数据传输给第三方，而这些第三方可能将个人数据储存或传输到中华人民共和国以外的国家/地区。在此情况下，相关处理将遵守当地法律（包括《个人信息保护法》）要求。

如果您提供的信息包含中华人民共和国境内个人的个人数据，您同意并保证在适用法律要求时，并且在向 ABB 提交此类个人数据之前通知这些个人此类跨境转移的情况并获得这些个人的单独同意。同意本隐私声明，即表示您确认已获得相关个人的明确同意。

## 7. 我们会将您的个人数据留存多久

根据强制性法规，ABB 必须将特定的个人数据至少留存一段规定的时间。我们只会在本隐私声明所述的目的所需的必要时间内留存您的个人数据。一般而言，我们将在自您提交权利申请之日起两年内处理您的个人数据。

与此同时，适用的数据保护法规要求我们，如果超过处理个人数据所必需的时间，则我们不得以可识别的形式保存个人数据。根据 IT 应用程序的设定及政策要求，当我们不再需要您的个人数据时，我们会确保删除您的个人数据。

与您有关的个人数据，如果不在您要求删除或更正的范围内，仍将按照最初收集时的目的进行处理。

如需了解更多有关个人数据具体保留时间的信息，请访问 [www.abb.com/privacy](http://www.abb.com/privacy) 提交请求。

## 8. 您的数据隐私权

根据您所在的司法管辖区及处理您个人数据的所在位置，您可能享有以下权利：

| 数据隐私权   | 含义  |
|---------|---|
| 数据访问权   | 您有权向 ABB 索取我们持有的您个人数据的相关概述或副本。                                      |
| 数据更正权   | 如果我们所持有的您的个人数据不准确或不完整，您可以要求我们立即更正。                                  |
| 数据删除权   | 如果适用法律要求我们删除数据、我们处理个人数据的行为违法或不再需要该等个人数据，则您可以要求我们将其删除。               |
| 限制数据处理权 | 在特定情况下，您有权限制对您个人数据的处理行为。  |
| 数据可携带权  | 您有权出于个人目的，以机器可读的结构格式接收您的个人数据，或要求我们与第三方共享。                           |
| 数据处理反对权 | 您有权根据您的特定情况，在任何时候出于您的合法利益反对处理您的个人数据。                                |
| 撤回同意权   | 如果 ABB 曾征得您的同意处理个人数据，您可以在任何时间撤回您的同意。撤回同意不会对撤回前基于此同意作出的处理行为的合法性产生影响。 |

请注意，上述权利并非绝对权利，无法保证您的请求始终得到完全满足。例如，我们有时候可能无法删除您的个人数据或限制对其进行处理，因为我们可能需要根据法律要求或合同义务来保留某些个人数据。

您可以访问 [www.abb.com/privacy](http://www.abb.com/privacy) 申请行使您的数据隐私权。

## 9. 联系方式及更多相关信息

如需访问您的个人数据、行使上述的权利，或者对于 ABB 处理您个人数据的方式有任何疑问或疑虑，请发送电子邮件至 [privacy@abb.com](mailto:privacy@abb.com) 联系我们的集团数据保护官，或登录 [www.abb.com/privacy](http://www.abb.com/privacy) 提交您的投诉。

如果您对我们的答复不满意或认为我们正在违法处理您的个人数据，您也有权向您居住或工作所在国家的数据隐私监管机关提出投诉，或在您认为可能发生违反数据隐私法的情况下，通过当地法院寻求补救。